



# ARMY PUBLIC SCHOOL

RIDGE ROAD, DHAULA KUAN,  
NEW DELHI – 110 010

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18<sup>th</sup> April, 2020

## IMPORTANT CIRCULAR REGARDING SCHOOL FEE

Dear Parent,

As per the directions given by the Delhi Education Minister, the school would like to make the following amendments in the fee to be collected from the parents.

The important points to note are:

1. The school will only charge **tuition fee** from the parents. No other allied charges will be charged from the parents this month.
2. The fee being charged is as per the last year's figures. There is **no fee hike** being included in the bill this time.
3. The fee will be charged on a **monthly basis**. All those parents who have paid the fee for the quarter, their money will be adjusted in the upcoming months.
4. All parents are requested to pay using **net banking (preferably)** as there is a nominal processing fee being levied by the service providers. The processing fee charged is more if the payment is made using Debit/Credit cards. This is as per the RBI guidelines. RUPAY card is the only one exempt from processing fee. The option to pay through net banking via HDFC Bank was not there earlier; but it's been included in Digicamp now.
5. Parents may face issues while making the payment using their mobile phones. Therefore it is preferred that they make the payment using their laptop/desktop.
6. There are some parents who had earlier applied for a TC but now withdrawn their application as they have been unable to move due to lockdown. The school is accepting & approving all these applications, although we may not be in a position to communicate this to the individual parent. Their children are being put back on the school rolls. Therefore all these parents who have given these applications are requested to pay the fee.
7. All those who have sent their applications for the TC before the 10<sup>th</sup> of April, will not be required to pay the fee for April. All those parents who have put their TC applications post the 10<sup>th</sup>, are requested to pay the tuition fee for the month of April. The school will be releasing these TC's once the school reopens.
8. The school will be uploading the revised fee bills (as per the directions of the Delhi Govt) on Digicamp latest by Thursday. Once you are able to see the revised fee bill for this month, you are requested to pay the given amount.



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Institutions run successfully & smoothly with the cooperation of all stakeholders of the school: Students, teachers & parents. And we hope & expect total support from our parent community in these difficult times.

Warm regards,  
Komal Sood  
Principal